

MEMORANDUM TO: Chief, Planning Staff, ORE

SUBJECT: Memorandum of 19 May 1947, Regarding Organization of FBIB,
from General Sibert.

1. I am sorry that I did not have an opportunity to check or concur on this memorandum before it was issued. If this customary step had been taken, I am sure that the one or two additional items which come to mind could have been incorporated in the OO draft, as signed by General Sibert.

2. Under Paragraph A, the impression which I carried away from our meeting in Colonel White's office was that Reference Branch will completely index the material in the daily FBIB report and index any other designated FBIB publications, should need for their indexing become apparent.

3. In the last sentence of Paragraph B after "retention by FBIB", I would like to add "whether the present arrangement for minimum indexing of the material should be continued,". I believe that if it is decided to retain FBIB material referred to, it may still be more feasible to maintain it under the current setup than to do a complete indexing of all the material received in FBIB.

4. Regarding Paragraph C, it was explained in earlier meetings with Colonel White that the Reference Branch would be set up to answer queries regarding the nature and location of any intelligence material - FBIB's publications included. It would appear that if a spot request regarding a particular item prepared by FBIB were received in CIG the obvious recipient of such a request should be FBIB itself. Only when the source of information is unknown would such a request be funneled to the Reference Branch for verification or location purposes. Any written request for information or documents should come to the Office of Collection and Dissemination, in my opinion, which Office would in turn determine whether that written request could best be handled by the Reference Branch or FBIB. As indicated in Paragraph C, a verbal request received in the Reference Branch calling for the production of information through use of machine records or tapping of available documents would be answered to the effect that Reference Branch was taking immediate action on the request, but before anything other than a verbal answer could be given a written request would have to be presented to the Office of Collection and Dissemination for confirmation and actual procurement of the requested material.

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Acting Chief
Reference Branch, ORE

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